

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF PENNSYLVANIA

Berle M. Schiller
JUDGE

5614 United States Courthouse
Independence Mall West
Philadelphia, Pennsylvania 19106

267-299-7620

November 6, 2002

Re: ***Paythina B. Jenkins v. Adams Mark Hotel***
Docket No. 02-cv-4761

Dear Counsel:

Judge Schiller has re-scheduled the above-referenced case for a **Rule 16 conference** for **Friday, November 15, 2002 at 8:30 A.M.**, in his chambers, **Room 5614**.

Counsel are directed to obtain copies of Judge Schiller's "Scheduling Policy Statement" and "Conference Information Report" from the Court's website at <http://www.paed.uscourts.gov>. You should review the Scheduling Policy Statement before completing the Conference Information Report. Please bring the completed Conference Information Report with you to the Rule 16 Conference.

At the close of the conference, you will receive an Order from Judge Schiller that will list firm dates for the completion of discovery, other pretrial submissions and trial that will be set at the conference

Very truly yours,

Patricia A. Callahan
Deputy Clerk to
Hon. Berle M. Schiller
(267)299-7621